

MINUTES
POLICE AND FIRE COMMISSION
Thursday, October 6, 2016
City Hall, Room 310
3:00 PM

MEMBERS PRESENT: President Rod Goldhahn, Commissioner Nancy Schopf, Commissioner Justin Mallett, Commissioner Marian Boyle Rohloff, Commissioner Warren Wanezek

OTHERS PRESENT: Police Chief Andrew Smith, Fire Chief David Litton, HR Director Lynn Boland

1. Roll call.

The meeting was called to order at 3:00 p.m. by Comm. Goldhahn. Roll call was taken.

2. Election of the Vice President.

Comm. Mallett nominated Comm. Schopf, seconded by Comm. Wanezek. Motion carried.

Comm. Goldhahn asked for additional nominations three times. Motion made by Comm. Mallett, seconded by Comm. Rohloff to close the nomination. Motion carried.

Motion made by Comm. Wanezek, seconded by Comm. Mallett to affirm the election of Comm. Schopf as Vice President. Motion carried.

3. Approval of the minutes from the meeting of the Police and Fire Commission held September 1, 2016.

Motion made by Comm. Schopf, seconded by Comm. Rohloff to approve the meeting minutes of September 1, 2016.

4. President's Report.

Comm. Goldhahn reported that Comm. Nelson served two full terms with the Police and Fire Commission, and that two recognition events will be held in honor of him. A Police Department recognition event will be held in conjunction with the October 10th swearing-in ceremony of the new Patrol Officers. The Fire Department recognition event will be held in conjunction with the new Fire recruit graduation this upcoming spring.

5. Report from the Chiefs.

Fire Chief David Litton reported the following:

- The Fire Department currently has nine vacant positions and may receive 1-3 additional retirement notices before the end of the year. With respect to the recruitment process, Fox Valley Technical College administers the written test, which includes topics such as human relations issues, mechanical skills, basic reading skills, and character traits. There are 141 candidates testing this year, which is 26 candidates less than last year. Of those 141 candidates, 98 specifically applied for Green Bay's Fire Department and 53 passed the testing process.
- The Fire Department is exploring the possibility of combining applicant lists with Chippewa Valley in order to expand the applicant pool. However, the Fire Departments must vote to approve this. We are also looking at the Madison Fire Department recruitment process to look for ways to improve our process. The number of minority applicants are low, but we are working on improving those numbers.
- Initial Fire Fighter interviews are scheduled for October 24 and October 26 and a third date may be added. There are a standard set of interview questions, but the intangibles are missing. Consideration should be given to the following: successful City internships, successful City paramedic training, appearance and presentation, and letters of reference from people within the industry. With the Commission's approval, we will implement this into the interviews.

- Following the interviews, candidates must complete a background check, psychological evaluation, polygraph test, medical examination and the career academy.
- The Explorer Program currently has 12 high-school age members that meet once a month. This program provides the students with information regarding Fire Department operations and the possibilities of a fire fighting career. Firefighters volunteer their time to run this program.

Police Chief Andrew Smith reported the following:

- The Police Department sold 220 pink badges, which raised approximately \$3,000.
- A swearing-in ceremony is scheduled for Monday, October 10, 2016 at 9:00 a.m. A couple of Police Officers will be sworn in.
- Both suspects of the Lineville Road homicide, which occurred on a Thursday evening at approximately 10:00 p.m., were in custody by 11:00 a.m. the next morning. All three men involved knew each other. Two of the men came from Detroit and engaged in a dispute over a girl. One of these men got ahold of a gun and gave it to the shooter, who shot the man. Both of the suspects took off, but we have video footage and witnesses. We called a girl into the station that knew about the homicide or was involved in some manner. She came to the station with her boyfriend, who is the suspect that supplied the gun to the shooter. We performed a search warrant on Humboldt Road; arrested the shooting suspect and obtained the weapon as well as a couple of shirts that matched the video footage. Ballistics will most likely match. Both suspects are in jail.
- The Police Department received a \$2,000 grant from the Community Safety Partnership to conduct a gun buy-back. The goal is to obtain unwanted or illegal guns off the street. Green Bay lost approximately 50 guns to theft in 2015. Sellers will receive up to \$100 in the form of a Festival Foods gift card for each gun.
- The Police Foundation is going great and has support from Mike McCarthy and the Packers. A woman from Appleton is going to will her house, worth \$95,000, to the Green Bay Police K-9 Program.
- There may be a need to bring in outside trainers to conduct officer training for the upcoming year. Implicit bias, mental health, and de-escalation training should be incorporated into our training program. The Foundation will be asked to pay for the trainer to travel to Green Bay and conduct the training. The Psychology Department and Human Development Department at UWGB are willing to provide implicit bias training free of charge.
- Approximately 47 Police Officers have received CIT (Crisis Intervention Team) training, which is a 40-hour mental health training course. Additionally, we would like to make two Police Officers full-time Mental Health Officers.
- The Police Department has a new Juvenile Officer, Tracy Liska, and we would like to expand our Explorer Scout Detail.
- The Animal Humane Officer, Sharon Hensen, has retired. The plan is to change this position from a civilian position to a sworn position, which would cost approximately \$20,000-\$30,000 more per year. A trained and armed Police Officer is safer when entering homes.
- An event called Police at the Table is being held at NWTC on October 13, 2016. Police Officers will talk about topics as determined by the attendees.
- The Police Department will partner with the Black Lives United Group's Blue Christmas event, which will have vendor booths, food, and a talent show. The event will raise money for children's Christmas gifts. The Police Department will help the group with the permit process and determining the event location.

- We are approximately half way through the Citizen Police Academy. A few people from Black Lives Matter are participating, with a total of 30 participants.

- 6. Consideration with possible action on the review of Patrol Officer candidate(s).** The Commission may convene in closed session pursuant to Sections 19.85(1) (c) and (f), Wisconsin Statutes, to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Commission may thereafter reconvene in open session pursuant to Section 19.85 (2), Wisconsin Statutes, to report the results of the closed session and consider the balance of the agenda.

Motion made by Comm. Wanezek, seconded by Comm. Schopf to enter into closed session.
Motion carried.

Out of closed session, Comm. Goldhahn reported that 1 Patrol Officer Candidate was reviewed. This candidate was removed from further consideration in the hiring process.

- 7. Consideration with possible action on the following communications:**

- a. Budget Status Report
- b. Budget Spreadsheet

Motion made by Comm. Wanezek, seconded by Comm. Schopf to receive and place on file.
Motion carried.

- 8. Consideration with possible action on request to approve the monthly bills.**

Motion made by Comm. Schopf, seconded by Comm. Mallett to authorize payment of the bills.
Motion carried.

- 9. Set date of next meeting.**

The next meeting will be held on Thursday, November 3, 2016 at 3:00 p.m. in Room 310 of City Hall.

With no other items on the agenda, Comm. Goldhahn requested a motion to adjourn the meeting. Motion made by Comm. Wanezek, seconded by Comm. Mallett to adjourn. Motion carried. The meeting adjourned at 4:00 p.m.

Respectfully submitted,

Rayme Van Beaver
Recording Secretary

APPROVED: _____
Rod Goldhahn, President